

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

You are summoned to a meeting of the Parish Council to be held at Crudwell Village Hall on Wednesday 22nd May 2024, commencing at 19:15


Parish Clerk
17.5.2024

To all members of Council:

Cllr R Budgen
Cllr D Clogg
Cllr P Jones
Cllr A Payne

Cllr P J Hatherell
Cllr A Hopkins
Cllr K Maslin
Cllr R Stephens

Cllr D Briggs
Cllr J Ingham
Cllr B Merriman

AGENDA

- 1 Apologies for absence
- 2 Declarations of Interest in accordance with the Council's Code of Conduct
- 3 Public Question Time in respect of items of business included on the agenda
- 4 To receive and adopt the minutes of the meeting on the 24th April 2024
- 5 To receive Report #05.1 on planning updates and applications listed below:

Site	Description	Reference
22 Monks Park, Milbourne, SN16 9JF	Extension of the existing bungalow to create a two-storey residential unit, which includes an annexe. (amended plans)	PL/2024/02819
Land to the north of Stonelea, Mill Lane, Corston, SN16 0HH	Certificate of Lawfulness for land used as open storage in relation to dry stone walling business. (Resubmission of PL/2023/10682)	PL/2024/04080
3 Vicarage Gardens, Swindon Road, SN16 9NZ	To reduce the crown of a mature common Horse Chestnut tree (TPO199)	PL/2024/04065
3 Grange Cottages, Grange Lane, SN16 0EP	Single storey extensions to front elevation	PL/2024/04095

- 6 To receive reports from the Responsible Financial Officer (RFO), including:
 - i. The accounts for the year to date & bank reconciliation as at 30th April 2024
 - ii. Payment schedule for Council approval and authorisation of invoices
 - iii. Annual Internal Audit Report 2023-2024
- 7 To receive reports from the Chair of the Finance Committee and RFO to:
 - i. consider the findings of the review of the effectiveness of the internal control system (including the Internal Audit Report)
 - ii. approve the Annual Governance Statement and authorise the Chair and Clerk to sign it
 - iii.
 - a. consider the Accounting Statements and the explanation of variances.
 - b. resolve to approve the Accounting Statements and accompanying explanations
 - c. ensure that the Accounting Statements are signed and dated by the Chair
 - d. note that the period for the Exercise of Public Rights is Monday 3rd June to Friday 12th July 2024 and resolve to publish the required notices on Friday 31st May 2024

- 8 To receive Report #05.2 on the LHFIG meeting on the 23rd April 2024
- 9 To receive Report #05.3 to agree meeting dates for Council Year 2024/25
- 10 To receive Report #05.4 to provide play equipment at the Rodbourne Road playing field.
- 11 To receive verbal report in respect of the council's insurance policy
- 12 To receive Report #05.5 on the Blick's Hill pedestrian crossing
- 13 To consider the Heads of Terms of a 7-year lease of land at Rodbourne Road, Corston for allotments
- 14 To receive verbal reports on Highways, Footpaths, Patients Participation Group, Personnel Committee, Finance Committee, Projects Working Party & Website Working Party
- 15 The next meeting will be held at 19:00 on Wednesday 26th June 2024 at Crudwell Village Hall